

# **ICSMSU 1st General Meeting 2025-26**

**03/08/25: 17:00 – 19:00**

**Reynolds Building & MS Teams**

Shape

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| **PRESENT** | Sarah, Kete, Matthew, Kalista, Reika, Rama, Nina, Joelle, Ella, Aden, Yoli, Sadhana, Lair, Oluchi, Angie, Rachael, Alwin |
| **APOLOGIES** | Harsha, Amelia, Yongmin, Priya, Yousuf, Antony |

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| [**Action points of the last meeting**](bookmark://_ACTION_POINTS_OF) | [**Officer Reports**](bookmark://_Officer_Reports) |
| [**Matters Arising**](bookmark://_MATTERS_ARISING) | [**Dates for your diary**](bookmark://_OTHER_BUSINESS) |
| [**Next Meeting**](bookmark://_OTHER_BUSINESS) | [**Action Points/Deadlines**](bookmark://_Action_Points_and) |

# **Agenda**

1. Introduction to ICSMSU / Meeting etiquette (Sarah)
2. Freshers Fortnight update (Nina)
3. Clubs and Socs update (Angie)
4. EMSA – European Medical Student Association (Sarah + Kete)
5. Important dates for diary (Sarah + Kete)

**Discussion Points**

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| **ACTION POINTS OF LAST MEETING** | |
|  | Action Point – **Complete/In Progress/Not Complete** |
| **ACTION POINT 1** |  |
| **ACTION POINT 2** |  |
| **ACTION POINT 3** |  |
| **ACTION POINT 4** |  |
| **MATTERS ARISING** | |
| **AGENDA POINT 1** | Intro to ICSMSU  Sarah: 22 volunteers + 1 sabbatical (Pres) – rep MBBS and BMB  Sarah: SU meetings every 1st Sunday of the month, 5pm  Kete: All been elected because people want you here – your opinions matter, make your voices heard, everyone’s opinion matters, respect everyone else’s opinion  Yoli: Always be supportive of other streams’ events e.g. Ents, Academic, RAG  Sarah: try and be here for 5pm  Kete: try and be in person for the meetings as well – better vibes  Ella: ^ leads to better community in-person  Sarah: don’t talk over other people; put your hand up, we’ll keep track of it; try not to repeat the same points again, make it concise and try to add to the discussion with your points!  Kete: With rambling on about points – how long do we want to spend on a single point?  Ella: Do we get the agenda before the meeting?  Aden: you can check Teams for the minutes  Alwin: If there’s a point that doesn’t pertain to everyone – we can put it down as an action point to take away for those involved – present at the next meeting  Ella: When would agendas be available?  Sarah: submit agenda points early and officer reports before the meeting  Sarah: finalise agenda one week before (Sunday before); Officer reports the Wednesday before: 12pm for both |
| **AGENDA POINT 2** | FF update:  Nina: Reynolds Show, I’m a CC: any new ideas? Any ideas for names for events? Passport jobs for SU – want to add in some variety of colour to the designs (not all black and gold ideally)  Nina: initial drafts in by Aug 9th  Nina: 2 weeks of events for incoming Freshers’; have a look at the old passports for ideas of the events we’ll be running; let Nina know if there’s any dates you can’t make for sure, but ideally we have as many SU available  Sarah: FF is under your responsibility as SU officers – keep your calendars open!  Aden: let people know if you need any help / are feeling overwhelmed  Kete: get stuck in, get involved and you’ll have a fun time – everyone’s there for each other  Nina: Changes to FF this year:   * Graduation is in the 2nd week of FF -> FPR has now been moved to the 1st week Tues (after Freshers’ Fair in the morning) * I’m a CC moved to the Friday of 1st week * Boat Party on 10th Oct – last Friday of FF   Nina: how is FF events going to interact with BMB this year  Joelle: lectures start in 2nd week of Freshers’ already – is timing after lectures?  Nina: Most events after 5pm |
| **AGENDA POINT 3** | C&S update:  Angie: been getting socs ready for takeover day; set up GCs for new year of societies; deadlines for annual risk assessments all up to date; 1-1 calendar put together – for Chairs and CCs to meet; started a takeover calendar for C&S to sign up to takeover the ICSMSU C&S Instagram; Talking to venues team about preseason sports’ nights + tech-training Reynolds; any questions about Reynolds’ Bar to pass onto the team -> let Angie know  Kete: suggested to chat to Ethos team  Angie: Spoke to Nick about Varsity – on the 13th and 14th March   * Met rest of MGMT about key dates for C&S * Rachael, Chloe, Arjun – set up deal with Embargos for Sports night Club nights * Compiling a list for C&S storage – for better organisation of storage * Restructure of Volunteer and Academics socs – too many, not sustainable; met MedEd chairs for restructure for MedEd to oversee a number of Academic society tutorials related to ICAs (SU will help out with the transition) * Chatted to CC for Harlington alternatives for training – get done at end of Aug ideally |
| **AGENDA POINT 4** | EMSA:  Sarah: met head of EMSA with Kete; they asked if ICSM would like to join them – if interested, let Sarah know – can talk to Faculty about joining  Sarah: EMSA – collaborate with med schools to advocate for important medical issues / health promotion / policy   * Conferences 2x a year * Only student-led medical association in Europe – advocate for Student-voice at European level * Any publications you want to put forward / projects you want to get involved with – EMSA can help you with that (for all of ICSM students) * Training schemes e.g. teaching programs * Run 5 day residentials for training students to get involved + exchange programs * Can add your voice to policy changes e.g. Euthanasia bill * Once the medical school has joined – every student can be a member of EMSA * Membership fee for Med School overall (not individual level)   Ella: what other med schools involved, what impact have they had  Sarah: 150 other med schools involved  Ella: anything we need to commit to on our end  Sarah: no present negatives we can see; just the registration fee for the Med School overall, but will consult other med school presidents involved  Kete: will consult wider medical school to see their opinions before joining  Angie: which students are leading EMSA?  Sarah: med students around Europe  Angie: seeing if we can integrate EMSA as a society – could clash with AMSA  Sarah: but not the same as AMSA – if ICSM joins, everyone will become an EMSA member automatically  Ella: would anyone have to take on responsibility to regularly meet EMSA?  Sarah: more ad-hoc; shouldn’t add too much to President’s workload |
| **AGENDA POINT 5** | See important dates below |
| **OTHER BUSINESS** | |
| **MISCELLANEOUS ITEMS** | *Sarah: all officers should have new SU roles on eActivities – do the mandatory quizzes (+ the ‘making a claim’ quiz)*   * *Original training material for SU officers – just click ‘training’ on eActivities* * *Or search Imperial Committee Hub*   *Sarah: email names will be changed by the end of next week (Fri 8th) – change your PFPs and signatures, phone numbers + pronouns on the email signoffs*  *Kete: will schedule in 1-1s for all officers – what support you’ll need, chill vibes*  *Sadhana: reminder for Freshers’ Guide – will need people to fill in SU intros forms (Aden will send out)*  *Sarah: if any students contact you about any issues – if you’re not available at the time; at least message them to let them know!* |
| **NEXT MEETING** | Sun 7th Sep, 17:00, Reynolds |
| **DATES FOR DIARIES** | Welfare training day – Wed 24th Sep (ALL SU)  SU training day + SU dinner – Sat 27th Sep (ALL SU)  Freshers’ Fortnight – Sun 28th Sep -> 12th October (ALL SU)   * FPR – all SU * Boat party – all SU |

# **Officer Reports**

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| **EXECUTIVE** | |
| **PRESIDENT** |  |
| **DEPUTY PRESIDENT** |  |
| **EXECUTIVE TREASURER** |  |
| **SECRETARY AND COMMUNCIATIONS** |  |
| **SITES AND SERVICES** |  |
| **BMB SOCIETY PRESIDENT** |  |
| **gazette editor** |  |
| **ACADEMICS** | |
| **ACADEMIC CHAIR** |  |
| **ACADEMIC OFFICER FOR EARLY YEARS** |  |
| **ACADEMIC OFFICER FOR CLINICAL YEARS** |  |
| **ACADEMIC OFFICER FOR BSC YEAR** |  |
| **ACADEMIC OFFICER FOR BMB** |  |
| **WELFARE** | |
| **WELFARE CHAIR** |  |
| **VICE CHAIR FOR CAMPAIGNS** |  |
| **VICE CHAIR FOR**  **WELLBEING REPS** |  |
| **WELFARE OFFICER FOR BMB** |  |
| **MANAGEMENT GROUP** | |
| **CLUBS AND SOCIETIES CHAIR** |  |
| **MANAGEMENT GROUP TREASURER** |  |
| **VICE CHAIR FOR**  **SPORT AND ARTS** |  |
| **VICE CHAIR FOR**  **VOLUNTEERING AND ACADEMICS** |  |
| **ENTERTAINMENT** | |
| **ENTERTAINMENTS CHAIR** |  |
| **SOCIAL SECRETARY** |  |
| **RAG CHAIR** |  |

# **Action Points and Deadlines**

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| **ACTION POINT** | **PERSON RESPONSIBLE** | **DEADLINE** |
| Freshers’ Fortnight SU jobs / designs | All of SU – assigned jobs | August 9th |
| EMSA voting form for SU to vote on whether to join | Aden | By 10th August |
| Ticket release timings for FPR | Angie and Ents team | By 7th Sep (next meeting) |
| Freshers’ Fortnight meeting for BMB | Nina, Joelle, Reika, Ella | By 7th Sep (next meeting) |
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