

# **ICSMSU 1st General Meeting 2025-26**

**03/08/25: 17:00 – 19:00**

**Reynolds Building & MS Teams**



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| **PRESENT** | Sarah, Kete, Matthew, Kalista, Reika, Rama, Nina, Joelle, Ella, Aden, Yoli, Sadhana, Lair, Oluchi, Angie, Rachael, Alwin |
| **APOLOGIES** | Harsha, Amelia, Yongmin, Priya, Yousuf, Antony |

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| **Action points of the last meeting** | **Officer Reports** |
| **Matters Arising** | **Dates for your diary** |
| **Next Meeting** | **Action Points/Deadlines** |

# **Agenda**

1. Introduction to ICSMSU / Meeting etiquette (Sarah)
2. Freshers Fortnight update (Nina)
3. Clubs and Socs update (Angie)
4. EMSA – European Medical Student Association (Sarah + Kete)
5. Important dates for diary (Sarah + Kete)

**Discussion Points**

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| **ACTION POINTS OF LAST MEETING** |
|  | Action Point – **Complete/In Progress/Not Complete** |
| **ACTION POINT 1** |  |
| **ACTION POINT 2** |  |
| **ACTION POINT 3** |  |
| **ACTION POINT 4** |  |
| **MATTERS ARISING** |
| **AGENDA POINT 1** | Intro to ICSMSUSarah: 22 volunteers + 1 sabbatical (Pres) – rep MBBS and BMBSarah: SU meetings every 1st Sunday of the month, 5pmKete: All been elected because people want you here – your opinions matter, make your voices heard, everyone’s opinion matters, respect everyone else’s opinionYoli: Always be supportive of other streams’ events e.g. Ents, Academic, RAGSarah: try and be here for 5pmKete: try and be in person for the meetings as well – better vibesElla: ^ leads to better community in-personSarah: don’t talk over other people; put your hand up, we’ll keep track of it; try not to repeat the same points again, make it concise and try to add to the discussion with your points!Kete: With rambling on about points – how long do we want to spend on a single point?Ella: Do we get the agenda before the meeting?Aden: you can check Teams for the minutesAlwin: If there’s a point that doesn’t pertain to everyone – we can put it down as an action point to take away for those involved – present at the next meetingElla: When would agendas be available?Sarah: submit agenda points early and officer reports before the meetingSarah: finalise agenda one week before (Sunday before); Officer reports the Wednesday before: 12pm for both |
| **AGENDA POINT 2** | FF update:Nina: Reynolds Show, I’m a CC: any new ideas? Any ideas for names for events? Passport jobs for SU – want to add in some variety of colour to the designs (not all black and gold ideally)Nina: initial drafts in by Aug 9thNina: 2 weeks of events for incoming Freshers’; have a look at the old passports for ideas of the events we’ll be running; let Nina know if there’s any dates you can’t make for sure, but ideally we have as many SU availableSarah: FF is under your responsibility as SU officers – keep your calendars open! Aden: let people know if you need any help / are feeling overwhelmedKete: get stuck in, get involved and you’ll have a fun time – everyone’s there for each otherNina: Changes to FF this year:* Graduation is in the 2nd week of FF -> FPR has now been moved to the 1st week Tues (after Freshers’ Fair in the morning)
* I’m a CC moved to the Friday of 1st week
* Boat Party on 10th Oct – last Friday of FF

Nina: how is FF events going to interact with BMB this yearJoelle: lectures start in 2nd week of Freshers’ already – is timing after lectures?Nina: Most events after 5pm |
| **AGENDA POINT 3** | C&S update:Angie: been getting socs ready for takeover day; set up GCs for new year of societies; deadlines for annual risk assessments all up to date; 1-1 calendar put together – for Chairs and CCs to meet; started a takeover calendar for C&S to sign up to takeover the ICSMSU C&S Instagram; Talking to venues team about preseason sports’ nights + tech-training Reynolds; any questions about Reynolds’ Bar to pass onto the team -> let Angie knowKete: suggested to chat to Ethos teamAngie: Spoke to Nick about Varsity – on the 13th and 14th March* Met rest of MGMT about key dates for C&S
* Rachael, Chloe, Arjun – set up deal with Embargos for Sports night Club nights
* Compiling a list for C&S storage – for better organisation of storage
* Restructure of Volunteer and Academics socs – too many, not sustainable; met MedEd chairs for restructure for MedEd to oversee a number of Academic society tutorials related to ICAs (SU will help out with the transition)
* Chatted to CC for Harlington alternatives for training – get done at end of Aug ideally
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| **AGENDA POINT 4** | EMSA: Sarah: met head of EMSA with Kete; they asked if ICSM would like to join them – if interested, let Sarah know – can talk to Faculty about joiningSarah: EMSA – collaborate with med schools to advocate for important medical issues / health promotion / policy* Conferences 2x a year
* Only student-led medical association in Europe – advocate for Student-voice at European level
* Any publications you want to put forward / projects you want to get involved with – EMSA can help you with that (for all of ICSM students)
* Training schemes e.g. teaching programs
* Run 5 day residentials for training students to get involved + exchange programs
* Can add your voice to policy changes e.g. Euthanasia bill
* Once the medical school has joined – every student can be a member of EMSA
* Membership fee for Med School overall (not individual level)

Ella: what other med schools involved, what impact have they hadSarah: 150 other med schools involvedElla: anything we need to commit to on our endSarah: no present negatives we can see; just the registration fee for the Med School overall, but will consult other med school presidents involvedKete: will consult wider medical school to see their opinions before joiningAngie: which students are leading EMSA?Sarah: med students around EuropeAngie: seeing if we can integrate EMSA as a society – could clash with AMSASarah: but not the same as AMSA – if ICSM joins, everyone will become an EMSA member automaticallyElla: would anyone have to take on responsibility to regularly meet EMSA?Sarah: more ad-hoc; shouldn’t add too much to President’s workload |
| **AGENDA POINT 5** | See important dates below |
| **OTHER BUSINESS** |
| **MISCELLANEOUS ITEMS** | *Sarah: all officers should have new SU roles on eActivities – do the mandatory quizzes (+ the ‘making a claim’ quiz)** *Original training material for SU officers – just click ‘training’ on eActivities*
* *Or search Imperial Committee Hub*

*Sarah: email names will be changed by the end of next week (Fri 8th) – change your PFPs and signatures, phone numbers + pronouns on the email signoffs**Kete: will schedule in 1-1s for all officers – what support you’ll need, chill vibes**Sadhana: reminder for Freshers’ Guide – will need people to fill in SU intros forms (Aden will send out)**Sarah: if any students contact you about any issues – if you’re not available at the time; at least message them to let them know!* |
| **NEXT MEETING** |  Sun 7th Sep, 17:00, Reynolds |
| **DATES FOR DIARIES** | Welfare training day – Wed 24th Sep (ALL SU)SU training day + SU dinner – Sat 27th Sep (ALL SU)Freshers’ Fortnight – Sun 28th Sep -> 12th October (ALL SU)* FPR – all SU
* Boat party – all SU
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# **Officer Reports**

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| **EXECUTIVE** |
| **PRESIDENT** |  |
| **DEPUTY PRESIDENT** |  |
| **EXECUTIVE TREASURER** |  |
| **SECRETARY AND COMMUNCIATIONS** |  |
| **SITES AND SERVICES** |  |
| **BMB SOCIETY PRESIDENT** |  |
| **gazette editor** |  |
| **ACADEMICS** |
| **ACADEMIC CHAIR** |  |
| **ACADEMIC OFFICER FOR EARLY YEARS** |  |
| **ACADEMIC OFFICER FOR CLINICAL YEARS** |  |
| **ACADEMIC OFFICER FOR BSC YEAR** |  |
| **ACADEMIC OFFICER FOR BMB** |  |
| **WELFARE** |
| **WELFARE CHAIR** |  |
| **VICE CHAIR FOR CAMPAIGNS** |  |
| **VICE CHAIR FOR****WELLBEING REPS** |  |
| **WELFARE OFFICER FOR BMB** |  |
| **MANAGEMENT GROUP** |
| **CLUBS AND SOCIETIES CHAIR** |  |
| **MANAGEMENT GROUP TREASURER** |  |
| **VICE CHAIR FOR****SPORT AND ARTS** |  |
| **VICE CHAIR FOR****VOLUNTEERING AND ACADEMICS** |  |
| **ENTERTAINMENT** |
| **ENTERTAINMENTS CHAIR** |  |
| **SOCIAL SECRETARY** |  |
| **RAG CHAIR** |  |

# **Action Points and Deadlines**

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| **ACTION POINT** | **PERSON RESPONSIBLE** | **DEADLINE** |
| Freshers’ Fortnight SU jobs / designs | All of SU – assigned jobs | August 9th |
| EMSA voting form for SU to vote on whether to join | Aden | By 10th August |
| Ticket release timings for FPR | Angie and Ents team | By 7th Sep (next meeting) |
| Freshers’ Fortnight meeting for BMB | Nina, Joelle, Reika, Ella | By 7th Sep (next meeting) |
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