

# **ICSMSU 9th General Meeting 2024-25**

**06/04/25: 17:00 – XX:00**

**Reynolds**



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| **PRESENT** | Sarah, Lilia, Hamzah, Anant, Bhavana, Aden, Sadhana, Senara, Kete, Angie, Eric, Priya, Yoli, ArjunSpecial guest: Ella |
| **APOLOGIES** | Yaz, Jemmy, Arjun, Chloe, Alwin |

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| **Action points of the last meeting** | **Officer Reports** |
| **Matters Arising** | **Dates for your diary** |
| **Next Meeting** | **Action Points/Deadlines** |

# **Agenda**

1. STFYD Chair Ratification – Sarah (5mins)
2. ICSMSU Standing Orders – Lilia (10mins)
3. Freshers Fortnight – Priya/Lilia (30mins)
4. ICSM Announcements Page – Sarah/Yaz/MG (20mins)
5. Relationship with Academic Societies – Bhav (10mins)
6. MedEd Support and Elections eligibility - Eric (10mins)

**Discussion Points**

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| **ACTION POINTS OF LAST MEETING** |
|  | Action Point – **Complete/In Progress/Not Complete** |
| **ACTION POINT 1** | Trial platforms |
| **ACTION POINT 2** | Policy for short message |
| **ACTION POINT 3** | Communicate change to C&S (regarding advertising) |
| **ACTION POINT 4** | SWOT analysis for conferences |
| **MATTERS ARISING** |
| **Stfyd chair ratification** | To Approve:Lilia Evans approved for STFYD Chair 2025-26 |
| **ICSMSU Standing Orders** | To Discuss & Approve*(Note that standing orders may need to be adjusted post Democracy Review Completion)***Annually Deputy President must review Standing Orders. If any changes are made, ask President to submit them to ICU Council for approval.****SU voted to approve standing orders, quorum was met** |
| **FRESHERS’ Fortnight Discussion** | To Discuss:Priya: Grad has moved a week earlier (08/10), now overlaps with FF. Concerns raised with placement of FPRLilia: today is for discussion, not decision makingNina: 2nd week will be more enjoyable for freshersPriya: mainly affects 4th years, and Grad AfterpartyLilia: not only impacting 4th years but also incoming final years (would enjoy spending it with the year below – consider for cultural impact)Priya: better for 4th and 6th years – but 2nd week will be better for freshers, need to balance who we prioritiseArjun: get to know your clubs before a big night out is what makes it so enjoyable for freshers, having it first week will eliminate this opportunity – training session/trials also won’t be had yet, good for rapport and fresher intake, set bad culture for ICSM society if we start with 2 big drinking nights before sports sessionBhav: heaven is a fun time regardless, the trade off with having FPR and GradParty back to back is going to be messy, there are alternatives ways around this – promo it as a uni wide event, not clubs and socs specificKete: an event for the whole medical school, can survive just as well and have a similar FPR experience in the first week – will impact the rest of the medical school more if it’s in the second week; big loss of income for STFYD to have it back to back; need to plan and brief early on FPR, put more responsibility on CC and FB – hype them up at boat party for FPRHamzah: from a C&S pov, chance for freshers to get to know their C&S – will be more beneficial for them, not dropped into the deep end with heavy drinking events, get to know their local area, FPR + FF is for them, will be there for both events and thinks a lot of current 4th years, small price to pay for all the other yearsBhav: agree with FB, can push for people to come, meet more informally before training, if they like the people in the club, passport promo – freshers prioritise halls events – can bring them along, grad day is more stressful and logistically challenging than people anticipatePriya: boat party and FPR are the biggest events, we can rework where they are placed in the weekArjun: FPR is for freshers to get to know Freshers and Older YearsYoli: we need to tailor our advertising for FPR to make it less intimidating for Freshers if we have it in the first week, is concerned about having boat party and Aden: Economic backlash, less people going to FPR and GradParty if they’re back to back; issues for money making for STFYD and SU; STFYD suffers, and SU will need to save them but will have limited money if FPR underperforms; Lilia: higher buy in for FPR with 5th years, comparing passport sales with heaven sales; need to tailor communications to SU and CCs, pre-empt and warn them for the nature of FPR, we’re in a position where our hands are tied, younger students are drinking less, FPR serves every year – older years are what carry and make it work, is a shame to have it in the first week – financial aspect is more difficult to work around, culture Bhav: people who don’t engage with C&S still go to FPRHamzah: not heaven on a Tuesday? Priya: Can only have Tuesdays.Sarah: agrees with everyone; biggest concern – financial constraints -> STFYD and FPR back 2 back -> Grad Party suffering most (largest STFYD fundraiser) -> tickets well into the £80-90; will create difficult time for incoming STFYD committee as well with final years; will have to reframe how we communicate with C&S on how we advertise FPR, making it inclusive for Freshers still in 1st weekSadhana: similar to Bhav – FPR not just for Freshers -> also Final years in Final FPR; all years below coming together + introduce Freshers’; a shame to lose that culture / inclusion; consider SU role in FPR going forward + 5th years on SUArjun: If we can get Tues -> why not do FPR outside of Freshers’ Fortnight? E.g. 3rd week; Get a good turnout for both eventsLilia: Sean can explain why that’s not possibleKete: culture point -> FPR is in the 1st 2 weeksArjun: culture – drinking-wise for Freshers is ALSO importantLilia: will run 3rd week by SeanHamzah: FPR moved to the next week is an easy fix esp. with Grad being added into 2nd week; not too busy in 3rd week – won’t affect Sports clubs; THE option to maximise attendance imoLilia: not sure, as Freshers’ Fortnight was long alreadyPriya: thinks we can do 3rd week stewarding, as FPR (big event) gone from FFBhav: having a 3rd week – not great for Freshers – they start to think about other responsibilities – e.g. POMArjun: every other year starts outside of those 2 weeks (other than 1st year); could have Heaven security to steward, so less pressure on SU to stewardPriya: SU stewarding will NOT be the same – NO SU on Security!!!; majority of SU work will now be prior to getting to HeavenAngie: agree with Arjun / Hamzah – being a bit optimistic about what Fresher Buddies can do; in Freshers best interest AS ultimately FPR is a Freshers event – try and foster a welcoming environmentElla: after hearing everything – leaning towards 3rd week IF that’s possible – like what Yoli said, not knowing anyone and then going on FPR is a big concern for making a welcoming environment for Freshers |
| **ICSM ANNOUNCEMENTS PAGE** | To discuss:Sarah: implemented new notion – generally good feedback, no one majorly outspoken against itKete: I feel evil deleting people’s messages off the chat ;(( is monitoring the chats a whole SU job / who’s job is it? Other things like is the link in all descriptions, etc; I like the shorter messages -> easier to read and make; weekly circulating of the notionBhav: can Yazz check how the engagement with the Notion is going? Some feedback of people forgetting to check -> missing an eventSarah: a whole SU job to delete the long messages (whoever gets there 1st) – but maybe should give the people posting the long messages 1st before deleting it outright (give them a chance to realise the mistake)Kete: think lots of people still have GCs muted; need to get more people to realise the chats are better, unmute the chatsSarah: a good idea – but only the 1st week, so will implement later; the Notion is a platform to offload stuff from the year chats; but happy with C&S doing other announcement chats, etc |
| **Relationship with Academic Societies**  | To Discuss:Discussion with VCVA about how we work with academic societies in the future (post mOSCE)Bhav: If we have 4 core societies, we need to establish expectationsEric: Agrees this need to be addressed, there is room for improvement. Disorganisation of societies meant they didn’t have a clear understanding of their roles for the day. MedEd – some of the officer roles were held by younger years (is there grounds for VONC, can constitution be amended)Lilia: conversation to have with ICU, democratically we can’t but certain positions require certain experiences to lead successfully. Meet with ICU activities team re: constitution amendment Bhav: offer guidance on VONC at C&S meetingsKete: need clarification on the relationship between CSP and Academics – what do we want them to offer? How can it align with us?Eric: MedEd 121 with VCVA and Acad Chair – make the goals clear, need support in those first few months so the rest of the year can run smoothly |
| **MEDED ELECTION eligibility& SUPPORT GOING FORwarD** | To Discuss:MedED Chair has brought up the issue of younger years in officer roles such as y3, y5 and y6 coordinators, especially y5, and its negative effects. They are concerned that next year, both y5 coordinators are current y3s. The proposed idea is for the role to only be eligible for those going into that year or above. Further points on MedEd: Some of the difficulties for MedEd this year have come from a lack of clear goals and organization as well as communication with SU. It has been pointed out that at times, it needs to be clearer for mocks what is expected of MedEd/SurgSoc/MM on the day, what responsibilities/tasls fall to societies/committee or on SU. This is not to criticize any of the work of Academics, purely sharing comments from societies. I will focus purely on MedEd, as it’s our departmental society and we have had discussions on the GC about its current situation and it losing its “niche” to other academic societies. I propose that every year going forward, the 1-to-1 in august is done with BOTH the VCVA and Academic Chair specifically so to best align the goals for the year and give the incoming chairs guardrails for the first few months, and possibly have academics work with MedEd to be in contact with faculty to help. |
| **OTHER BUSINESS** |
| **MISCELLANEOUS ITEMS** | * Conference chair social? C&S has the budget, Sean likes the idea, cost would be low.
	+ Lilia: Yes.
* YOUSUF LET US PAY YOU BACK FOR IFTAR
	+ Aden: plssss
* Charity Opportunity:
	+ Youth MedAid is a student-founded charity that focuses on health inequalities and global health through education of students and providing equipment to areas in need. It achieves this by redistributing excess medical equipment from the UK to other places in the world.
	+ Some of their successes:
		- Distributing medical resources to hospitals in need in Lebanon and an upcoming project in India, hosted and Implemented the UK’s first global health hackathon, 2024 with 80 attendee, hosted a global health careers event with speakers such as the director of the European division of MSF.
	+ Arjun: yep, C&S have some excess funding – could help use
	+ Lilia: could utilise RAG to help with this – put this forward to them; consider Youth MedAid as their next international charity
* SU TOUR PART 2: I may have missed freshers, i may have missed SU tour... but I’d like to try one last time. June 1st to June 6th... Slides to come
* Careerbook
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| **NEXT MEETING** |  Sunday 4th May |
| **DATES FOR DIARIES** | * Friday 25th April – Offer Holder Day (need one member from each stream + BMB)
* 10th, 11th and 17th May – Mock OSCES (If u haven’t texted me I assume u are free all dates. YOU WILL NOT BE EXAMINING (faculty sorting). Main jobs are timekeeping, ushering students round etc. Free lunch and it is NOT dominos !!!)
* Thursday 10th July – SU Handover Social
* Saturday 12th July – ICSM Music Summer Concert
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# **Officer Reports**

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| **EXECUTIVE** |
| **PRESIDENT** | * Continued work on Standing Orders
* Work with Ents Chair to prepare for PFA Day
* Planning May Day (Phoenix Ball v2.0) with the Social Secretary
* Finalising St Mary’s Weights & Fitness equipment move
* Met with Art CCs regarding tech support for Reynolds Bar – scheduled a meeting with ICU to bring ideas to the table.
* Got tankards engraved and ICSMSU Awards all doneee.
* Completed all Term 2 SSLGs – chasing up outstanding action points.
* ICSMSU Welfare X Sexual Assault Awareness Month Campaign, preparation with student volunteers.
* Continued discussions around Travel Support Schemes for clinical years students, researching into other medical school’s schemes.
* Collaborated on Reynolds Library Refurbishment Bid to the President’s Fund.
* Piloting “SSLG Updates” paired with ICSMSU & representative presence in future Key Information Sessions to help close the feedback loop.
* Completed Options Appraisal Doc for Mentorship Scheme in collaboration with ICU Deputy President Welfare, awaiting meeting.
* Supported ICSM Phoenix Association to recruit Alumni Sign Ups at PFA Day.
* In touch with new HWD comm to get things set up and ready for next year – super excited to see how things go.
* Working with future Ents Comm & Ents Chair to sort FPR in the current circumstance of Grad being in the middle of Freshers’ Fortnight... not many options available to us...
* Admissions Team, prepping for upcoming Offer Holder Days.
* Working with ICU LGBTQ+ Officer and student volunteers to support the set-up of ICSM LGBTQ+ Society.
* Got approval for the SAF Locker Room project to go ahead. Next on the agenda is finding new space in Reynolds.
* ICSMSU Office Clean Up day coming soon....
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| **DEPUTY PRESIDENT** | * Worked with Sarah to implement ICSM Announcements page – good feedback so optimistic
* Helped out PFA day and dealt with queue management
* Currently in South Africa so can’t make SU meeting
* Helped out with Mock OSCEs as examiner
* Had handover with Sarah, Lilia and Kete to discuss SU plans next year
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| **EXECUTIVE TREASURER** | * Planning ‘May Day’ with Angie and Lilia
* Completed annual budgetting
* Liaised with all streams and their successors to discuss the financial plan going into next year – to ensure a smooth transition and setting expectations early
* Helped with Mock OSCEs – shoutout to Bhavana for the incredible job
* Completing eActivities side quests as usual
* Passed Finals!!!
* Completed PFA
* Off to electives now
* Apologies for the absence for our monthly meeting – hoping to return for the July one to wrap up the year
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| **SECRETARY AND COMMUNCIATIONS** | * Slaying as always
* Newsletters are newslettering
* Collaborated with Muslim Medics for a Ramadan and Eid post, highlighting the importance of the month
* Collaborated with IC Neurodiversity soc to create a campaign for Neurodiversity Celebration Week
* Met with Lilia, Yoli, James and Dorrit to discuss SSLG awareness
* Worked with Yaz, Kete and MG to implement ICSM Announcements page – have generally had good feedback so am quite optimistic
* Selected next STFYD Chair ayya
* Helped out with PFA day, and ran grad fleece collections with Aden, Stuti, Chloe and Senara <33
* Finished psych!!
* Announced the next ICSMSU yayayay
* Helped out with mock CPA and OCSEs (academics slayed, s/o to bhav and babyg)
* Helped out with locker clean out (was very icky, and I was probably less helpful than I remember being)
* Will be having a meeting to discuss plans for a campaign focusing on SA awareness and prevention
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| **SITES AND SERVICES** | * PFA day done! :D thanks to everyone for helping out as always <3 *finally managing to mostly kick the sore throat / cold that’s been going round since PFA* 😮‍💨
	+ Tysm to Sean and Arjun again for the help with the PO😀
* Mock OSCEs – Bhav did SUCH an amazing job, along with everyone who came to help out across the 4 days (SU mOSCE was just the best one tho, obvs <3)
* The usual with Redbird collections, random merch collections, etc – *clearing out the office is a never-ending marathon lol 🫠*
* In the process of writing handover for Harsha😀 will reach out once done (fingers crossed she can shadow a collection, etc)
* Shifted BMB Redbird merch over to SAF for collections in future
* Most grad fleece deliveries done! (love the Post Office website) -> still got a few more to do
* **GWO: Gazette Podcast edited! (Pls Sadhana, respond to my messages 🧌)**
* **To do: Locker Refurb!**
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| **BMB SOCIETY PRESIDENT** | Busy term both BMB wise and personally. * Been consulting with faculty for the MSci course
	+ Organised two townhalls with BMB about the new course and gave input to staff
* Started graduation planning (woooh!)
	+ Found a venue
	+ Submitted ICU documentation
	+ Waiting on contract to be signed
* Worked with faculty to sort out exam confusion once and for all (phew)
	+ All year groups have been emailed and WhatsApped a very thorough guide to their upcoming exams
* Attended more EDI forums, SSLGs, Education Boards
* Organising boat party with KCL, UCL in May
* Got a PhD at Imperial! @sarah I’m going to irritate you next year with FoM postgrad inclusion in SU/student bodies 😊
* To do: EDI survey and report with @Brian
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| **gazette editor** | * Winter Edition Dinns
* Annual Budgeting (we can apply for grant woooo)
* Joined the SPA (student publication association)
* Podcast ALMOST DONE – aden sorry will respond <333333
* Alumni discussions – still sorting out sending digital copies via FoM team
* Digitisation of the archives being sorted – company found + details sent, awaiting reply
* In da lab doing lab work ( i <3 flow cytometry)
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| **ACADEMICS** |
| **ACADEMIC CHAIR** |  |
| **ACADEMIC OFFICER FOR EARLY YEARS** | * Icl I don’t have much to say this month
* Helped w mOSCEs and did my own!!
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| **ACADEMIC OFFICER FOR CLINICAL YEARS** | Guys I am so tired...😴* Mock OSCEs 4/4 ***complete***. Things looked up massively after day 1 (to debrief at some point – important points for handover)
	+ Huge thanks to everyone on SU who helped
* Mock PACES planning underway with faculty
* (*ok no more M\*\*\* talk now*)
* Finished Obs and Gynae 🤰🏻
* Working with... Jo Jones from clinical skills to work together on mOSCE mark schemes, JJM and teaching fellows for finding out what Y3s think about Weds morning teaching, faculty for PACES. Lots of collabs!!! #influencer
* Involved in chats r.e. Y3 attendance
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| **ACADEMIC OFFICER FOR BSC YEAR** | * Speaking to a few reps about poor feedback for ICA4 to see how to feedback to leads
* Mini handover with Rama to update about the shadowing period/ to tell me her planzz
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| **ACADEMIC OFFICER FOR BMB** |  |
| **WELFARE** |
| **WELFARE CHAIR** |  |
| **VICE CHAIR FOR CAMPAIGNS** | * Gave out blooms prize (slay for tsubasa)
* Working on housing support campaign
* Working on a SA awareness month campaign with sarah and kete
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| **VICE CHAIR FOR****WELLBEING REPS** | •⁠ ⁠Meeting with JJM alongside Bhav and Lilia to re-work data collection for surveys •⁠ ⁠Meeting with Dorrit and James alongside Sarah and Lilia to finalise plans for sending out SSLG "summaries" to students to complete the feedback loop and inform them of the outcomes of issues raised. This system is due to be trialled in the upcoming SSLGs for term 3•⁠ ⁠Meeting with Prof Usmani pending regarding year 3 concerns (if u know, u know)•⁠ ⁠Ran a half marathon (almost died but using the bragging rights) |
| **WELFARE OFFICER FOR BMB** | * Term 2 SSLGs for all years done
* Y1 SSLGs had high survey response rates (~50%).
* Y2 and Y3 needs more work on response rates, especially welfare.
* Talking to faculty to shift deadlines (Y2) - too much overlap ;;
* To do: EDI survey and report with Anant
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| **MANAGEMENT GROUP** |
| **CLUBS AND SOCIETIES CHAIR** | We’re legit the best stream u can’t deny it. Baso everything I’ve done is covered below also the locker room tidy upNext up is sports awards (everyone keep the date free 😎) |
| **MANAGEMENT GROUP TREASURER** | Sent out fat annual budgeting email and ran 1-2-1s with CSPsChecked over lots of annual budgetsAll SMHA/DT grants released and people internal charging for thoseLots of eactivites stuff as usual lolHandover with Yongmin  |
| **VICE CHAIR FOR****SPORT AND ARTS** | Not too much, CSPB on sustainability, finalising annual budgeting principles.Discussed issues with elections and people buying membership just to vote their friends in.Annual budgeting 1-2-1's with cricket, women’s football, rugby, boat.Rugby call with Eddie Jones after dinner.OSCE mocks (Bhav carried)Reyolds cages clear-out, actually safe to walk in now |
| **VICE CHAIR FOR****VOLUNTEERING AND ACADEMICS** | Lots of annual budgeting bonanza for V&A! Lots of 1-to-1s to look over budgets, advice on how best to justify grant etc. HN has no idea what he’s doing in his role/budgeting. Faculty Social x2, C&S is the best streamDiscussed new Conference 1-to-1s for next year and GC changes are liveI propose a conference-chair social for all those elected this march to encourage societies with cross-overs to collab (less conferences, better quality?) |
| **ENTERTAINMENT** |
| **ENTERTAINMENTS CHAIR** | * PFA DAY DONE – ABSOLUTE SUCCESS AND THANK YOU SO MUCH TO EACH AND EVERY SINGLE ONE OF YOU WHO CAME!
* Honestly, I don’t think I could’ve done this year without all of you – you've made my life so much easier and I’m in awe of your proactiveness and committment!!!!! From freshers all the way to PFA day you guys have been absolutely insane so THANK YOU THANK YOU THANK YOU
 |
| **SOCIAL SECRETARY** | * May day finally sorted out we just have to pay them now and advertise the event
* Well done bhav for the most amazing osce mocks <3333
* Guys what do we thihnk of a final su dinner (there will be awards like dundee awards)
* I also want to make another video lol
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| **RAG CHAIR** | Not much! Just waiting on Union to pay up for FS and CL t shirts, so Electric Brixton can then pay us the profits for Fashion Show Then I’ll start donating money to charities by June J |

# **Action Points and Deadlines**

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| **ACTION POINT** | **PERSON RESPONSIBLE** | **DEADLINE** |
| Speak to MedEd and ICU re: constitution amendments |  |  |
| Centore for dismissal |  |  |
| Financial viability of FPR outside of FF | Sean, Lilia |  |
| Notion – description, unmute |  |  |
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