



ICSMSU

Imperial College School of Medicine
Students' Union

ICSMSU 8th General Meeting 2023-24

14/04/24: 11:00

Reynolds R2 (137)

PRESENT	Tino, Anouk, Bhavana, Lilia, Rayyan, Sam, Jaspreet, Anant, Stuti, Viraj, Kete, Renee, Yasmin, Sara
Online	
APOLOGIES	

[Action points of the last meeting](#)

[Matters Arising](#)

[Dates for your diary](#)

[Next Meeting](#)

[Action Points/Deadlines](#)

Agenda

1. Action points
2. Officer Reports
3. Next meeting and dates for diaries

Discussion Points

ACTION POINTS OF LAST MEETING	
	Action Point – Complete / In Progress / Not Complete
HAIDER	Follow up with Prof Sam, about BSc allocation
HAIDER	Addressing 2hr booking limit in SAF

MATTERS ARISING	
RENÉE	Reynolds gym space (Weights & Fitness)
STUTI	Reynolds Design Choices
OTHER BUSINESS	
NEXT MEETING	5 th May
DATES FOR DIARIES	

Officer Reports

EXECUTIVE	
PRESIDENT	Site visits Newsletters Emails Doctors Day Pretty chill month Dinner with Amir Sam St Mary's Meetings Awards ICSMSU Tankards 1:1 meetings
DEPUTY PRESIDENT	1:1s Upcoming
EXECUTIVE TREASURER	Claims CC Requests Post-Budget Orders/POs
SECRETARY AND COMMUNICATIONS	<ul style="list-style-type: none"> • Sent out merch newsletters • Newsletters
SITES AND SERVICES	<ul style="list-style-type: none"> • Redbird!!! <ul style="list-style-type: none"> ○ Mostly all gone pretty smoothly ○ Redbird have a contact email too to handle queries from students so i don't even have to do anything once the shop opened ○ Not sure about how many sales but we'll see when the delivery arrives ○ TY Tino for sending out merch newsletters about this and round 2 of leavers fleeces!! • Alumni and leavers fleeces went pretty well but had a few people who didn't fill in the forms etc and thus didn't get their fleece 😞 <ul style="list-style-type: none"> ○ Will mitigate this in the next round by asking before sending the order. Didnt do that first time round because of tight deadlines to meet pfa day • PFA Day! <ul style="list-style-type: none"> ○ Went well – good job everyone who helped with organisation and running! Ty arjun for saving me at the yearbooks stall ○ Distributed yearbooks but didnt have the spreadsheet with everyone's names again so had to do it impromptu

	<ul style="list-style-type: none"> o Fleeces went well but i think some got stolen :/ poor form from the final years tbh but also it was unsupervised so thats on me for assuming future doctors weren't gonna steal
BMB SOCIETY PRESIDENT	<p>Looking at new end of year dinner for year 3s as the last venue we wanted to host at hasn't replied.</p> <p>Yearbook stuff with Anant</p> <p>Also in the process of doing an EDI report</p>
GAZETTE EDITOR	<p>Preparing the second edition of the Gazette</p> <p>Met with the SMDT and SMHA to agree the Gazette's future funding structure.</p>
ACADEMICS	
ACADEMIC CHAIR	<ul style="list-style-type: none"> - Having meeting with AOYEY & PVB team at their request to discuss PVB in early years - Mocks went very well (s/o to the amazing acad officers <3) - just Mock OSCE's to go which seems to be going well! - Contacted Monjur to confirm use of arms for OSCE– been confirmed - Helping societies with room bookings - Started prepping handover for next year (esp for Mock finals)
ACADEMIC OFFICER FOR EARLY YEARS	<p>CPAs !! Woop woop 😄 Slaayyy</p>
ACADEMIC OFFICER FOR CLINICAL YEARS	<ul style="list-style-type: none"> - Mock PACES all went smoothly, have had v good feedback 😊 - Mock OSCE happening over next two weekends - Equipment all ordered, but ICU took ages with CC request so accept my claims pls - Majorly reorganised documents/folders for Mock PACES/OSCE, hoping it will make things smooth sailing for Bhav next year - Y5 reps collecting feedback re Path course specifically
ACADEMIC OFFICER FOR BSC YEAR	
ACADEMIC OFFICER FOR BMB	<ul style="list-style-type: none"> - Been a chill month - Y1, Y2 SSLG and Y3 SSLG completed <ul style="list-style-type: none"> o No major issues - Attended a couple more academic honesty panels – mostly plagiarism/AI usage in exam related <ul style="list-style-type: none"> o Starting to make a student cheat-sheet on AI use in collaboration with Head of Assessments - Yearbooks underway <ul style="list-style-type: none"> o Committee is brilliant! o Yearbook company less so – they're yet to set up our website

- Reps wanted to do a group study sesh next week/weekend. Can we book a large room/G28 on that short notice?
 - o Plus is there any academic budget left for food for this?
- Begging Sam not to use all of the BMB Budget on graduation – can we access some ICSMSU funds for this?

WELFARE

WELFARE CHAIR

- Met with Prof Sam to discuss data results from Travel Reimbursement Survey and the financial difficulties students are facing which affect their ability to attend placement and study.
- Ran successful Puppy Therapy Sessions as part of "Stress Less Campaign" - potential to continue working with provider next year to make more regular sessions
- IAPT Session for stress management had 14 attendees much better than previously, delivered feedback to FEO Welfare, looking to put on more sessions. If so, please could I get some of SU to volunteer to attend so I can get more feedback (also is helpful to attend for yourself.)
- Met with Dr Jensen Martin to discuss taking Travel Reimbursement Data further and lobbying for more funding from the NHS. Kete (VCWR) & I are working on a survey that will be released to entire medical school.
- Met with Chris Harvey to discuss action points from EDI MBBS Survey. Potentially looking into doing a Club Culture Review of C&S in ICSM.
- Liaising with ICU Liberation Officer for LGBTQIA+ and Kete (VCWR) to include some questions in SSLG surveys about inclusivity of LGBTQ+ health education throughout teaching.
- Have sorted a key to the FEO Welfare sanitary products cupboard, this means SU can help ensure that products are always available in the female, accessible and gender-neutral toilets in Reynolds. Let me know if you want to be involved and I can fill you in on the instructions/how to restock!
- Prepping thoughts and ideas for ICSMSU next year – please message me any thoughts for next year 😊
- Working on my project and trying to write an introduction (pls keep me in your thoughts and prayers)

VICE CHAIR FOR CAMPAIGNS

Successful puppy therapy campaign ran for 3 weeks with potential to extend
Revision :(

VICE CHAIR FOR WELLBEING REPS	Working with Lilia on various meetings on <ul style="list-style-type: none"> - Finances
WELFARE OFFICER FOR BMB	Year 2s have been reaching out about their placement choices for next year. Speaking to them about how to manage their time, weekly routine and how to pick their choices Continue looking at what can be done to access counsellors and reduce waiting time Help with graduation events
MANAGEMENT GROUP	
CLUBS AND SOCIETIES CHAIR	<p>CSPB:</p> <ul style="list-style-type: none"> - 2 round of annual budgeting resolutions (9 hours of meetings 🕒) completed - Final resolutions 9th May - MG1/MG2 differences <5% to be reviewed by ICU and then MG groups before 9th May (deadline 26th April) - Union awards/IA Sports dinner clash - MG freshers fair day/stall in May? <p>NAC:</p> <ul style="list-style-type: none"> - Deadline for round 3 upcoming - Incubator review next week (in-person with MG chairs) <p>Sports Award evening: Arjun</p> <ul style="list-style-type: none"> - New award policy almost complete - Wednesday 15th or Friday 17th May <p>SMHA/SMDT funding:</p> <ul style="list-style-type: none"> - Obtained donation statements, Viraj raising sales invoices, sheet shared for CSPs to internally charge when money has arrived <p>Free swimming programme:</p> <ul style="list-style-type: none"> - Spoken to Amir Sam <p>Follow up: Phoenix fund, widening participation, funding (CSPs), Reynolds gym space (St Marys), locker room, discussion of next year club reynolds</p>
MANAGEMENT GROUP TREASURER	

VICE CHAIR FOR SPORT AND ARTS	
VICE CHAIR FOR VOLUNTEERING AND ACADEMICS	
ENTERTAINMENT	
ENTERTAINMENTS CHAIR	- Doctors Day
SOCIAL SECRETARY	- Nothing happening - BMB Minigolf - Doctors Day
RAG CHAIR	- RAG Week - Circle Line - Fashion

Action Points and Deadlines

ACTION POINT	PERSON RESPONSIBLE	DEADLINE
Follow up on what provisions there'll be for Y3/5 revision + the dates for renovation are	Haider	ASAP
?Can we have access to 7 th and 11 th LB for more hours of day (24/7) + Ask about general access to the building	Haider	ASAP
Follow up with ICU wrt Common Room	Haider	End of Week
BMB colours	Sam, Haider, Rayyan	
BMB finance meeting (graduation etc)	Anant, Viraj, Haider	
Follow up with Sam Turner wrt moving the gym into the locker room	Haider, Renee	End of Week

Ustav raida