##### **ICSMSU 1st Meeting 2022-23**

**31/07/2022: 17:00 – 19:00**

**MS Teams**

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| PRESENT | *Christian Oldfield, Angellica Marta, Hamza Ikhlaq, Matthew Qurku, Nicholas Soon, Sean Li, Olivia Wing, Nicholas Lawson, Pedro Chen, Haider Nazerali, Yasmin Baker, Lilia Evans, Hafsa Jalisi, Nia Davies, Rayyan Islam, Eve Butler, Maya Alazzawi* |
| APOLOGIES | Aoife Madden, Asra Shah, Monica Jin Ying, Zeynah Alhadad |

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| [**Action points of the last meeting**](#_ACTION_POINTS_OF) | [**Officer Reports**](#_Officer_Reports) |
| [**Matters Arising**](#_MATTERS_ARISING) | [**Dates for your diary**](#_OTHER_BUSINESS) |
| [**Next Meeting**](#_OTHER_BUSINESS) | [**Action Points/Deadlines**](#_Action_Points_and) |

# **Agenda**

1. Introduction to ICSMSU (Chris)
2. Stash update (Haider)
3. Update on Society App (Chris)
4. Update on Reynolds Bar Refurbishment (Chris)
5. Fresher’s update (Nia)
6. ICSMSU stash (Pedro)
7. A brief introduction to eActivities (Pedro)

# **Discussion Points**

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| ACTION POINTS OF LAST MEETING |
| n/a | **N/A as this is the first ICSMSU meeting of the year** |
| MATTERS ARISING |
| Introduction to icsmsu | **Do eActivities quizzes** Make sure everyone changes email picture (on teams) and signatures, Chris to ask ICT to change email names |
| Stash update | Haider released a form for the new ICSMSU stash to gain data on what students want.There are some spare hoodies with old designs in the SU office taking up space. Possible solutions include selling the hoodies in term 2 or donating to charity. There are lots of old circle line t-shirts also taking up space in the SU office, possible solutions include selling them with proceeds going to RAG. |
| Society app | App created by GKT studentsPurpose is for societies to come together and improve communicationGroup chats on the app fill up to 1,000 people£1.5k upfront, of which £750 is for showing that you have the app downloaded on FPR, of which £350 is setting up Freshers group chat on the Society App, Every message sent by any account from an imperial email will provide 4p (max £400 a month, for a year)Give a portion to clubs and societies, keep a portion to SU (I.e. welfare campaigns, widening participation, etc...)Query about whether alumni can sign upDiscuss with clubs and socs the benefits of the society app (be less money-focussed) - start communications in August |
| Reynolds bar refurbishment update | Refurbishment of Reynolds post-St. Mary’s saleRefurbishment will happen over Easter Holiday 2022-23, hopefully be ready by Freshers 2023See recording for floor plans Hopefully ICU Beit Bar style foods will be present (I.e. curly fries, burgers, etc..)Currently in phase 2 out of 4£1.3 million budget |
| Freshers' update | Events with 2 stars are mandatory for everyoneEvents with 1 star, you need to do one or the other**Fill in form by Nia about freshers jobs so stewarding rota can be sent out****Make sure you do pre-freshers jobs (promo, passport, etc...)**Nia to speak to MM about challenge night |
| A brief introduction to eactivities | Liaise with Hafsa about where to code financial information |
| OTHER BUSINESS |
| NEXT MEETING | * September 4th 7pm
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| DATES FOR DIARIES | * 7th August – Handover Social
* 18th August – Results Day
* 27th September – SU Dinner
* 1st October – Training day + Bag packing
* 2nd – 16th October – Freshers' Fortnight
* 29th October – UH Conference
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# **Officer Reports**

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| EXECUTIVE |
| President | * Started two weeks ago what a whirlwind
* Have been handing over from Sam, getting updated about all the projects on the go & clearing through the email inbox (only 20 to go)
* Training from ICU on things like structure of the union, key stakeholders, union strategy & value
* Met with Fran from FEO welfare & working on getting therapy dogs for welfare day & re-starting Beyond Equality Training for CSPs
* Cleared out the SK office & rearranged the clubs & socs room next door so that it’s useable (we have so much stash to get rid of)
* Lots of meetings with Society app for sponsorship --> minimum of £1500, up to nearly £6000 for the year if all goes well
* Also meetings with Nia & Matthew, Hamza, Rayyan, Hafsa – everyone is smashing it
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| Deputy president | * Organised handover social
* Organised SU stewarding stash
* Met with Nia and Matthew to talk about Freshers
* In contact with Gazette editor about Fresher’s Handbook – thank you everyone who sent their introductions!
* Started 5th year on O&G (sad times)
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| SECRETARY AND COMMUNCIATIONS | * Role starting tomorrow
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| SITES AND SERVICES | * Role starting tomorrow
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| EXECUTIVE TREASURER | * Role starting tomorrow
 |
| BMB PRESIDENT | * Role starting tomorrow
 |
| ACADEMICS |
| ACADEMIC CHAIR | * Role starting tomorrow
 |
| ACADEMIC OFFICER FOR EARLY YEARS | * Role starting tomorrow
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| ACADEMIC OFFICER FOR CLINICAL YEARS | * Role starting tomorrow
 |
| ACADEMIC OFFICER FOR BSc | * Role starting tomorrow
 |
| ACADEMIC OFFICER FOR BMB | * Role starting tomorrow
 |
| WELFARE |
| WELFARE CHAIR | * Role starting tomorrow
 |
| VICE CHAIR FORWEllbeing reps | * Role starting tomorrow
 |
| VICE CHAIR FOR Campaigns | * Role starting tomorrow
 |
| Welfare officer for BMB | * Role starting tomorrow
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| MANAGEMENT GROUP |
| CLUBS AND SOCIETIES CHAIR | * Role starting tomorrow
 |
| MANAGEMENT GROUP TREASURER | * Role starting tomorrow
 |
| VICE CHAIR FOR SPORTS AND ARTS | * Role starting tomorrow
 |
| VICE CHAIR FORVOLUNTEERING AND ACADEMICS | * Role starting tomorrow
 |
| ENTERTAINMENT |
| ENTERTAINMENTS CHAIR | * Role starting tomorrow
 |
| SOCIAL SECRETARY | * Role starting tomorrow
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| RAG CHAIR | * Role starting tomorrow
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# **Action Points and Deadlines**

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| Action POINT | Person | Deadline |