

CONFERENCE LEAD

2021-22 JUNIOR LEADS: **2 POSTS**

The main role of the conference lead is to focus on organizing and running the yearly IME National Student Conference. Responsibilities of the conference lead also includes:

Organising the 2021/2022 Student Conference:

- Establishing a conference and workshop themes
- Finding potential speakers
- Finding a location & venue (if not online) & date of the conference
- Establishing budget from Phil and speaker to the previous conference leads
- Liaising with Senior Social Media Lead
- To advertise the Student Conference on social media & to universities directly
- Co-Organising of a “Journal Club” based on the IME Newsletter with Janet, Senior Social Media Lead
 - Discussion of ethical topics
 - Share the invite with IME Student Council members, IME Council members and enthusiasts from other disciplines outside of the committee (nurses, law students, etc)
- Liaising progress of the conference preparation with the others Conference Leads
- Participation to all activities inherent to the role an IME Student Council member
 - Attendance to online & face-to-face Council meetings
 - Continued contributions to the Council
 - Thinking “outside the box” to improve our experience